

<u>Name of Meet</u>	<u>ANDY O'GRADY MEMORIAL INVITATIONAL MEET</u> <i>Sanctioned by NJ Swimming and Hosted by New Jersey Wave Swim Club.</i>
<u>Meet Sanction #:</u>	New Jersey Sanction #: NJS111807SC
<u>Host Club:</u>	New Jersey Wave Swim Club.
<u>Date of Meet:</u>	<u>Sunday, November 18, 2007</u>
<u>Location:</u>	The pool is located at the Bergen Community College Recreation Center, in Paramus, New Jersey. The pool is a six (6) lane 25 yard pool with non-turbulent lane lines, with pedestal-style starting blocks, and Colorado Timing System. Bleacher seating is available; swimmer's bags and equipment are not permitted in the pool area and must be stored in designated swimmers marshalling room/areas.
<u>Meet Director:</u>	Glenn Hilzen-Meet Director (201) 612-0985 or gmebmg@optonline.net
<u>Meet Referee:</u>	Dan Bibb – Meet Referee / Officials Coordinator (201) 784-0479 or danielbib@aol.com
<u>Meet Marshall:</u>	Ken O'Reilly – Meet Marshall / Safety Coordinator (973) 835-1214 or coachkeno@aol.com
<u>Entry Coordinator:</u>	BE Smartt, Inc. , 604 Paxson Avenue, Mercerville, NJ 08619 Phone: 609-587-3628 or 732-776-6971 Fax: 609-587-7751 E-Mail: entries1@juno.com <ul style="list-style-type: none"> • When e-mailing your entries, please put NJW2007 in the subject line. • Overnight or express delivery is recommended; however, <i>please sign the waiver</i> so that the package will be delivered even if no one is there to sign for it. • Call Besmarttinc at 1.609.558.0988 • Best time to call after 8:00PM and weekends
<u>Entry Deadline:</u>	<ul style="list-style-type: none"> • All entries will be accepted on a first come basis. • Team entries will not be considered as <u>accepted</u> unless the waiver and entry fees have been received. • Meet Entries will be taken until the meet fills. The host club must stay within the four hour per session rule. • Entry Deadline Date: THURSDAY, November 8th, 2007 • Mail Entries to: BE Smartt, Inc., 604 Paxson Avenue, Mercerville, NJ 08619 • When e-mailing your entries, please put NJW2007 in the subject line. • If you are not e-mailing your entries, then overnight or express mail is recommended, <i>but waive the signature.</i> • It is not necessary to use overnight or express mail to send hard copy and check which are sent in support of an e-mailed entry.
<u>Meet Format Waiver:</u>	The host club has the right to change the format of the meet with the approval of the sanctioning chairman and age group or senior chairman. These changes would be made for a more efficient swim meet for the swimmers and the host club. Reasons for these changes would be: <ul style="list-style-type: none"> • To allow more swimmers to swim. • To conform to facility capacity limits or for facility safety concerns. • To condense the meet into smaller time frame. Some of the changes that can be made: 1) add a session, 2) heat limit distance events, 3) to condense sessions and 4) eliminate relays.
<u>Internet Website Posting:</u>	Swim Meet Website address: www.besmarttinc.com Pre-Meet Information posted on website. <ul style="list-style-type: none"> • Meet Information will be posted on the website. • Downloadable Hy-Tek Events list (HYV.file) will be posted on the website. • List Teams whose entries have been received. • List Updated meet schedule. • List Warm-up Schedule and Team Warm-up Assignments. • List Timing assignments. Post-Meet Information posted on website. <ul style="list-style-type: none"> • Downloadable Results (CL.2 file) • Downloadable Meet Back-up (Backup.zip File)

<u>Meet Requirement Statement:</u>	<ul style="list-style-type: none"> This meet qualifies as "one" of the three required short course meets to be eligible for the New Jersey SC Zone Championship Team or for New Jersey National Championship Reimbursement.
<u>Coaches Eligibility:</u>	<ul style="list-style-type: none"> All coaches "on the deck" must be members of USA Swimming.
<u>Swimmer Eligibility:</u>	<ul style="list-style-type: none"> All swimmers must be members of USA Swimming to enter and compete in this meet. All swimmers must be listed on a team's official entry form to be eligible to participate in this swim meet in any events including relays. <p>Unattached Swimmers.</p> <ul style="list-style-type: none"> All transfer swimmer(s) must swim unattached for 120 days from their last attached competition. Swimmers must use an UN- (New Team Alpha Code) as their team affiliation. All Unattached swimmers must be listed on the team's official waiver entry form. <p>Age Groups that will be offered.</p> <ul style="list-style-type: none"> There will be 8 & Under, 10 & Under, 11-12, and 13-19 Events. This is a meet which has combined age group events: 13/14 and 15-19 <p>No Time Standards will be used.</p> <p>Individual Entry Limits:</p> <ul style="list-style-type: none"> New Jersey Swimming only allows swimmers to compete in 3 individual events per day. <p>Age at Meet:</p> <ul style="list-style-type: none"> Age for this meet is: November 18, 2007
<u>Meet Format:</u>	<ul style="list-style-type: none"> This meet will be run in accordance to current USA Swimming Rules. This meet will be run as a time final meet. This meet will be deck seeded with coaches checking in/scratching all swimmers. When the seeding has been posted, swimmers will report to the blocks on their own.

MEET SCHEDULE: This is a one day meet consisting of three sessions:

Session (Sunday, November 18, 2007)	Warm-up Time	Start Time
Session #1 - A.M. (8/U), (10/U) and (11/12)	7:00 A.M.	8:05 A.M.
Session #2 - P.M. (All 13/19 Events)	1:00 P.M.	2:05 P.M.
Session #3 - P.M. (OPEN 1000 Free)	Immediately Following Session #2 Conclusion	30 Minutes after Warm-Up of Session #3

<u>Warm-up Procedures:</u>	<p>New Jersey Swimming Warm-up and Safety Guidelines:</p> <ul style="list-style-type: none"> Warm-ups will be run under New Jersey Swimming Warm-up and Safety Guidelines. Warm-ups will include general warm-up lanes, sprint lanes, and pace lanes. <p>Entry Into Pool:</p> <ul style="list-style-type: none"> All swimmers must enter the pool from the starting end of the pool. <p>Host Team Monitoring Warm-ups.</p> <ul style="list-style-type: none"> New Jersey Swimming officials will monitor warm-ups. <p>All general warm-up lanes will swim in a counterclockwise direction.</p>
<u>Entry Times:</u>	<ul style="list-style-type: none"> New Jersey Swimming does not allow 'NT' or 'No Time' to be used as an entry time. All entry times must be in short course yards.
<u>Check-In:</u>	<p>All check-in sheets must be turned into the scoring table 30 minutes before the start of each session. Swimmers that are swimming will have a line through their name. Swimmers that are being scratched will have their names circled with a "SCR" next to the circle. Swimmers scratching a single event will have a line through his/her name and the event number circled with "SCR" next to the circle.</p>
<u>Starts:</u>	<ul style="list-style-type: none"> The host club will determine if 'Fly-over'/'Over-the-top' starts will be used after a time line has been produced. This information will be posted in the pre-meet information.

<u>Distance Events:</u>	<ul style="list-style-type: none"> • The 400 IM event will be run <u>slowest to fastest</u>. • The 400 IM will be limited to 'FASTEST' 24 Women and 'FASTEST' 24 MEN that are entered and swim the event. • The 1000 Free will be swum <u>fastest to slowest alternating girls and boys</u>. • The 1000 Free will be limited to 'FASTEST' 18 Women and 'FASTEST' 18 MEN that are entered and swim the event. • Swimmer must provide their own counters and timers.
<u>Heat Limited Events:</u>	<ul style="list-style-type: none"> • The 400 IM event will be limited to 'FASTEST' 24 Women and 'FASTEST' 24 MEN that are entered and at the meet. • The 1000 Free will be limited to 'FASTEST' 18 Women and 'FASTEST' 18 MEN that are entered and swim the event. • New Jersey Swimming requires that all clubs be e-mailed the Psyche sheet for the 1000 Freestyle/400 IM events. Psyche sheet for the 1000 Freestyle/400 IM events will be posted on the website of: www.besmartinc.com 72 hours prior to the meet start, and each team will be emailed. • If a swimmer is below the 'heat limit' number and does not swim, they will have their entry fee refunded. • Refunds will be mailed to the clubs with swimmers that did not swim and were below the heat limit number. These refunds will include the names of the swimmers and the events that they were cut from. Refunds will be mailed within one week of the conclusion of the meet.
<u>Scoring:</u>	<ul style="list-style-type: none"> • Team Scoring will not be kept.
<u>Awards:</u>	<ul style="list-style-type: none"> • Medals will be awarded for the top 3 swimmers in each individual event. • Medals for the 13-19 age events will be awarded for the top 3 swimmers in the 13-14 and top 3 swimmers in the 15-19.
<u>Entry Fees:</u>	<ul style="list-style-type: none"> • Individual Entry Fee: \$3.00 • Make checks payable to: NEW JERSEY WAVE
<u>Admissions and Programs:</u>	<ul style="list-style-type: none"> • Admission will be \$5.00 per session. • Cost of Program will be \$5.00 for the entire meet.
<u>Entries:</u>	<ul style="list-style-type: none"> • In accordance with NJS policy, team entries may be submitted by E-mail to: entries1@juno.com (When e-mailing your entries, please put NJW2007 in the subject line.) • All entries must be Hy-Tek program entries either on a 3 1/2" diskette or as an attached file to an e-mail. • The meet entry coordinator will respond to e-mails entries within 48 hours. If you do not receive an e-mail response within 48 hours, assume that your email has not been received. It then becomes the e-mailer's responsibility to make sure that the host club's meet entry coordinator receives the e-mail. If you do not receive an e-mail response, you must contact the entry coordinator by email or phone or mail in your entries. • An Entry Summary with a signed NJ Swimming waiver and a check must accompany or follow each mailed entry. • Deck entries will not be accepted. No phone or faxed entries will be accepted. • All entries must have seed times; incomplete entries will not be accepted
<u>Results:</u>	<ul style="list-style-type: none"> • All Teams will be asked on the meet Summary whether they want results mailed or e-mailed. • Results can be found at www.besmartinc.com
<u>Host Club Responsibilities:</u>	<ul style="list-style-type: none"> • The host club will provide a single timer in each lane through out the meet. • The host club will have stopwatches available for volunteers helping to time. • The host club will e-mail all club entries back to the participating clubs. • The host club will create a warm-up schedule that will be fair and equal to all teams. This warm-up schedule will be e-mailed to all participating clubs and posted on the website: www.besmartinc.com no later than 72 hours before the meet. • The host club will create timing assignments that are fair and equitable with as many teams participating as possible. These timing assignments will be e-mailed to all participating

	clubs and posted on the website: www.besmartinc.com no later than 72 hours before the meet.
<u>Participating Club Responsibilities:</u>	<ul style="list-style-type: none"> • Participating clubs must help with timing assignments. Timing assignments will be e-mailed to participating clubs and posted on the swim meet website: www.besmartinc.com 72-hours prior to the meet. • Participating club parents must stay off the pool deck except for timing assignments. • Participating clubs should help with officiating whenever possible. List the club contact for club officials on the meet summary.
<u>Concessions:</u>	Snacks, water, and soft drinks will be available in the lobby.
<u>Vendor:</u>	Swim New Jersey Swim Shop: 1310 HWY 71 Belmar, NJ 07719 732-280-8804 web: www.swimnewjersey.com
<u>Directions:</u>	<p>Bergen Community College is located in Paramus, New Jersey; with entrances on Paramus Road, and Midland Avenue.</p> <p>Garden State Parkway North to exit 163 (RT. 17 North) Go 0.5 miles on Rt. 17 to Midland Avenue exit – Glen Rock, continue right and proceed on overpass (over Rt. 17) to traffic light. Continue straight 1.3 miles until traffic light at Paramus Road. Make left onto Paramus Road and continue for 1.0 miles pass first traffic light. Take jug-handle <u>prior</u> to 2nd. traffic light and bear right as you proceed into Bergen Community College. Use Parking lots “B”, “C”, or “D”. Pool is located up path past security station in the building to the left of the tennis courts.</p>

ANDY O'GRADY MEMORIAL INVITATIONAL MEET

November 18, 2007

SUNDAY A.M. SESSION: 7:00 A.M. Warm-up and 8:05 A.M. Start

Women Event #	Event	Men Event #
1	11/12 200 Free	2
3	10/U 100 Free	4
5	8/U 50 Free	6
7	11/12 100 Fly	8
9	10/U 50 Fly	10
11	8/U 25 Fly	12
13	11/12 100 Back	14
15	10/U 50 Back	16
17	8/U 25 Back	18
19	11/12 100 Breast	20
21	10/U 50 Breast	22
23	8/U 25 Breast	24
25	11/12 200 I.M	26
27	10/U 100 I.M	28

SUNDAY MID-DAY SESSION: 1:00 P.M. Warm-up and 2:05 P.M. Start

Women Event #	Event	Men Event #
29	13/19 400 I.M.	30
31	13/19 200 Free	32
33	13/19 200 Breast	34
35	13/19 200 Back	36
37	13/19 200 Fly	38
39	13/19 50 Free	40

SUNDAY AFTERNOON SESSION: (30 minute warm-up following mid-day session)

Women Event #	Event	Men Event #
41	OPEN 1000 Free	42
*** Heat Limited: 3 heats women; 3 heats men – Alternate women and men, fastest to slowest.		

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November 18, 2007

ENTRY SUMMARY

TEAM: _____ USA CLUB CODE: _____

NAME (S) COACH (ES): _____

CLUB MAILING ADDRESS: _____

ENTRY CONTACT PERSON: _____

Phone No. _____ Fax No. _____ E-Mail _____

TIMERS/OFFICIALS CONTACT PERSON: _____

Phone No. _____ Fax No. _____ E-Mail _____

ENTRY FEE SUMMARY:

Number of Individual Entries: _____ X \$3.00 = _____

Please make checks payable to: New Jersey Wave.

WAIVER

In consideration of the acceptance of this entry, I/we hereby for myself/ourselves, my/our heirs, administrators and assignors, waive and release any and all claims against USA SWIMMING, Bergen Community College, BE SMARTT, Inc., and New Jersey Wave and their staff for any injuries and/or expenses incurred by me/us at the swim meet, or while on the road to and from the meet. I/we an/are bona-fide amateur athlete(s), USA SWIMMING registered and eligible to compete in all of the events I/we have entered.

Signature: _____

Date: _____

(Club Official, Coach, and/or Parent or Guardian)

New Jersey Swimming Inc.

Meet Verification Form

Club Name _____ Club Code _____

Coach's Name _____ Phone # _____

E-mail Address _____

Postal Address _____



I hereby certify that all swimmers and coaches listed on the entry or hard copy with disk entries, for the **2007 Andy O'Grady Memorial Meet** to be held on November 18, 2007 are registered members of New Jersey Swimming/ United States Swimming. All United States Swimming numbers are correctly listed and, unless otherwise noted, are not required to swim unattached (UN) due to the 120-day transfer. Also I acknowledge that deck access is limited to coaches and/or officials working the meet and displaying their credentials.

Signature _____ Date _____

(Signature cannot be photocopied)

Article 302.4 of the USA Swimming Rules and regulations.

FALSE REGISTRATION: An LSC may impose a fine of up to **\$100 per event** against a member coach or a member club's representative signing a document which indicates a swimmer is registered with United States Swimming for a meet when that swimmer is not properly registered or eligible to compete for that club. This will be enforced by the LSC and the LSC will be entitled to the fines imposed.

Unattached Swimmer _____, Unattached Swimmer _____

Unattached Swimmer _____, Unattached Swimmer _____

Unattached Swimmer _____, Unattached Swimmer _____

Unattached Swimmer _____, Unattached Swimmer _____