House of Delegates Meeting

Saturday, May 11, 2013

Holiday Inn, Somerset, NJ

1. Call to order: 1:05 PM
2. Additions to agenda

**Motion:** Accept the agendaas is

**Vote:** Motion Carried

**Resolved:** Agenda accepted without any further additions

1. Reading, correction and adoption of minutes from HOD Meeting, September 29, 2012

**Motion:** Accept the minutes from Sept 29, 2012 meeting

**Vote:** Motion Carried

**Resolved:** Minutes approved without modification

1. Moment of Silence for NJS Official, Sarah Levine
2. Judy Sharkey / Eric Schott 2013 Phillips 66 Outstanding Service Award

Presented to John Levine on Sarah Levine’s behalf

1. General Chair Report – Tristan Forman Written Report On NJS Website

Meet Mobile Update: The Board voted and a Hy-Tek Meet Mobile logo will be placed on the NJS Team Unify site. Benefits to the LSC include: Free Software to the LSC and all clubs will receive a 25% discount upon purchasing new software.

Acknowledgement of Board Members: Corinna Weinkofsky, Lou Petto, Nick Smagula and Julianna Cavano for their service to the Board.

1. Reports of Officers
2. **Athlete – Nick Smagula**  Written Report on NJS Website

Athlete Protection Training available on-line for all athletes 12 and older

1. **Administrative – Henry Fryczynski** Written Report on NJS Website

All summer meets are sanctioned, waiting on meet referees for 6 meets

1. **Treasurer – Anna Barry** Written Report on NJS Website

With the Election of the Treasurer we will need to seek a new bank due to exceeding the monetary limits reached for FDIC insurance. Increase in the budget for camps from $3,500 to $10,000 reflects the proposed Distance Camp for 6th, 7th and 8th graders featuring a high level athlete, an Open Water Camp and Symposium for 2014. A request was made to see a copy of all athlete reimbursements for the LSC. Anna Barry will share with Louis Petrozziello as per his request. The process of locating an external auditor to perform the two year audit has begun. The Mid-Atlantic LSC has forwarded their auditor’s name and number. A suggestion from a retired tax auditor indicated that we check with audit firms to see if they would perform the audit pro-bono or at a reduced costs because of our non-for-profit status. Until such time as an audit is preformed, a request for an extension has been filed with the IRS.

**Motion:** Approve the 2013-2014 budget

**Vote:** Motion Carried

**Resolved:** 2013-2014 budget passed

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1. **Senior - Mohammed Abdelaal**  Written Report on NJS Website

Senior Scholarship Application will be forthcoming to the website.

Application Deadline: June 15th

1. **Coaches – Pat Collins** Written Report on NJS Website

Noted concerns of coaches regarding JO’s ~ Qualifying times, late start of Friday session, order of events. New ideas for JO’s include meet themes and hot heats.

Call to Coaches to come to Technical Planning Meeting. Age Group Coach of the year information will be coming soon to the NJS website.

1. **Interim Age Group Chair – Bud Rimbault**

Bid process is ongoing, please get your bids in asap. Tech planning meeting will be held in May, no time as of yet.

1. **Officials – Judy Sharkey** Written Report on NJS Website

USA Swimming has finalized requirements for new Administrative official. Requirements will be posted to NJS website along with new National Minimum requirements for all officials. All meets beginning with September 1, 2013 must have an administrative official. One class has been held for the new position which does not require you to be an official. Judy will hold one more class, possibly two, before October 1st. This position requires an apprenticeship of four meets, referees are exempt. USA Swimming is looking for consistency nationwide as it relates to timing adjustments. Your meet referee cannot be an admin official however, if you have a second referee at the meet, they can be the admin official. This applies to all sanctioned and approved meets. Any Administrative official for a year can then mentor another Administrative Official.

1. Reports of Committees and Co-ordinators
2. **Registration – Megan Murphy**  Written Report on NJS Website

Not in attendance – please e-mail Megan with any questions.

1. **Safety – Marlene Curtis**  Written Report on NJS Website

All safety occurrences must be reported on-line and a copy must be e-mailed to the Safety Chair. New Safety Curriculum for Coaches will be released on Sept 1, 2013. STSC is currently a three-year certification but will change to two years when the new curriculum is released. The new curriculum will include a first aid component and, at the time of the release, USA Swimming will no longer require that coaches maintain a separate first aid certificate. Coaches must continue to have a valid first aid certification until such time as the new STSC curriculum is released. The new curriculum will still include a classroom component and a pool component. Marlene will be attending the 2013 LSC Safety Chairs meeting, June 13-15 at the Chicago Marriott O’hare.

1. **Safe Sport Committee – Megan Murphy** Written Report on NJS Website

Megan Murphy not in attendance - please e-mail Megan with any questions.

Tristan Forman will be attending the Safe Sport Convention, May 31 to June 1st in Dallas, Texas as Megan is unavailable to attend.

1. **Records / Top 10 – Anna Barry**  Written Report on NJS Website

Record Certificates were presented to all coaches with swimmers setting or breaking an LSC record in the previous 2012-2013 SCY and LCM season.

Over 50 records were broken during this time period. Congratulations!

1. **Disability Swimming – Doug** **Griswold** Written Report on NJS Website

Not in Attendance Tristan congratulated Robert Griswold for setting the SCY American Record in the 100 IM in the SM9 Paralympics Classification.

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Discussion regarding NJS records presented to Disability Swimmers.

**Follow-Up recommendation:** Doug Griswold and Lou Petto look into this option for the future.

1. **Legal Counsel – Jeff Moryan**
2. **Open Water Committee – Justin Alsobrooks**  Written Report on NJS Website

Not in attendance – please e-mail Justin with any questions.

1. **Club Development Committee Matt Donovan** Written Report on NJS Website

NJS will be holding a Club Leadership and Management Course in the future. This is a mandatory course for the USA Swimming Club Level Recognition program. Please consider attending.

1. Reports of At Large Members

**Gregory Eggert – Special Projects**  Written Report on NJS Website

Gregory Eggert not in attendance. Tristan thanked Greg and his committee, led by Jim O’Neill, for all of their efforts over the last several months in creating a streamline procedure for NJS Zone Equipment purchases. NJS has entered into a four year contract with Speedo and will be selecting a two year vendor based upon a new bidding procedure drafted by General Chair, Tristan Forman.

1. Report from Administrative Office - **Stephanie Crofton** Written Report on NJS Website

The NJS office is sending emails to verify club contact and head coach information. Board members and the office will be sending emails through Team Unify in the future and it is imperative all contacts be up to date. Please respond to the NJS office verifying or correcting your contact information. Diversity Swim Summit sponsored by New England Swimming will be held June 20-23 in Boston at MIT and Northeastern Universities. Application for swimmers can be found on the NJS website. The Zone/NJ Swimming is to sponsor 2 athletes, 1 coach and the Diversity Coordinator. Coaches interested please contact the NJ Swim Office. Athlete Applications due by May 21st. USA Swimming athlete cards are being discontinued. In the future, all swimmers will receive a bag tag sent to each registered athletes home. All athlete rosters are on-line. If a swimmer is missing, they are not registered and will not receive a bag tag. Please check your rosters on-line for accuracy. 2014 SC Zones will be held in Rochester March 27-29.

1. Report from Eastern Zone Representative – **Ed Dellert**

Bag Tags is a USA Swimming Sponsor

USA Swimming is moving the LSC Board of Review to the Zone Level.

ZAP – Zone Appeal Process: Designed for meet sanctioning. Meet host and LSC do not agree regarding a sanctioned meet and the host team is turned down. Mediation first at local level and then Zone Directors will be the appeal process. Not a problem in the Eastern Zone, a major problem in the rest of the country. Should be approved in September and effective shortly thereafter.

Eastern Zone has added a 4th Open Sectional Meet – Long Course – last weekend of March – Short Course Meets closed to North and South only.

Bid Sheet out for approval and bids will be taken in September. Teams can attend one Short Course and the Long Course Meet is Open…early bird Super Sectional.

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1. Old Business – None Presented
2. Elections – General Chairman, Tristan Forman

Administrative Chair: Elected unopposed Henry Fryczynski

Senior Chair Elected unopposed Mohammed Abdelaal

Treasurer Elected unopposed Anna Barry

Interim 1 year Secretary Elected unopposed Tiny Randazzo

Interim 1 year Age Group Chair Elected via ballot vote Kip Hein

**Motion:** From the General Chair, to destroy the ballots

**Vote:** Carried

1. New Business:
2. NJ Swimming Policies and Procedure Updates

**Motion**: Adopt Policy 1 from the Dec 18, 2012 BOD Meeting – Reconcile rule number references with current USA Swimming Rule Book

**Vote**: Carried

**Resolution**: Policy Change adopted ~ effective immediately

**Motion 1:** Adopt Policy 2 from the Dec 18, 2012 BOD Meeting - Clarify scratch rule relative to pre-seeded sessions and reconcile rule number references with current USA Swimming Rule Book

**Motion 2:** Adopt FriendlyAmendments to Lines 68 and 72

Line 68 Where C ~~and B (bonus and consolation)~~ finals have not been swum and a barring or withdrawal…

Line 72 If ~~a~~ C ~~and B (bonus and consolation)~~ finalhas already been contested, the consolation and…

**Motion 2 Vote:** Friendly AmendmentCarried

**Motion 1 Vote:** Policy 2 Carried with Friendly Amendment

**Resolution:** Policy Change with amendments adopted ~ effective immediately

**Motion:** Adopt Policy 3 from the Dec 18, 2012 BOD Meeting – Provide a policy exception to permit college athletes from NJS to receive travel grants in certain situation.

**Vote:** Carried

**Resolution:** Policy change adopted ~ effective immediately

**Motion**: Adopt Policy 1 from April 23 Board Meeting – To change the verification of coach credentials at meets to no longer specify the meet director and the meet referee as the person to report infractions but rather the designation of the meet director, safety marshal and/or their designee instead.

**Vote:** Carried

**Resolution:** Policy change adopted ~ effective immediately

15. Next meeting:

HOD Saturday Oct 5, 2013

1:00pm

Location TBD

1. Adjournment Time: 2:30 PM

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